

## 6th ADMT meeting action list

Update 16th October 2006

	Action	Target Date	Responsibility	Status
	<b>General Actions</b>			
1	Update User Manual and QC manual	December 2005	T Carval & Annie Wong	Done
2	Dfiles version tracking system to be defined	March 2006	Mark Ignaszewski and Thierry Carval	Under Investigation to be discussed at next ADMT meeting
3	Make GDAC synchronization more robust	March 2006	GDACs	on going
4	Implement voluntary user registration at the GDACs and AIC	January 2006	GDACs, ATC	Done via the user survey that Mathieu has started
5	DACs to report the status and plans to reduce the backlog of GTS-only files on the GDAC to ADMT chairs	January 2006	ADMT chairs and DACs	On going
6	Define monitoring requirements and implement them at the AIC		ADMT chairs, Technical Coordinator	Started
7	Design and implement a simple problem reporting system		ADMT Chairs, ATC, GDAC managers	Started
	<b>AST Actions</b>			
8	AST to define whether or not thermal inertial lag should be corrected in real time by DACS	AST meeting January 2006	D Roemmich	Done see AST report
9	AST to provide guidelines to include "good" Argo Profile in the reference database	AST meeting January 2006 or prior to 2 <sup>nd</sup> DM workshop	D Roemmich	Done see AST report
	<b>Format Actions</b>			
10	Control that the information on Sensor is properly defined in metadata files	End 2005	Dac Managers	MEDS Done OTHER DACS ?????
11	DM operator to provide the list of "highly desirable" fields to be filled in Dfiles	December 2006	B King and A Wong to coordinate with	Started A proposal will be made at

			DM operators	DMQC2
12	GDAC to update file checker to check the “highly desirable” Dfile fields	January 2006	Mark Ignaszewski and Thierry Carval	Not done need inputs from action 11
13	Define list of “highly desirable” parameters for trajectory files	May 2006	B King	Not done
14	Standardize technical file parameter names	January 2006 (for AST)	A Thresher (coordinator)	A proposal is under construction by ANN to be presented at ADMT
15	Implement the format changes that were agreed	January 2006	Mark & Thierry to coordinates with DACs	Done on the 22nd March
16	Finalize BUFR format and present it to WMO	December 2005	T Yoshida and E Charpentier	Done
	<b>Real-time QC Actions</b>			
17	Contact WEBB to clarify the usage of SURFACE-PRESSURE technical parameter in Realtime	End 2005	A Tresher	A proposal has been made by ANN to be discussed at ADMT
18	Dac to implement in realtime last constant offset calculated in DMQC	ASAP	All Dacs	MEDS Done: OTHER DACS ???
19	Continue the study on extrapolation in realtime of last (slope,offset) calculated in delayed mode	2nd DM workshop	V Thierry /B King	Cancelled because of lack of man power at Ifremer
20	Develop standard QC test dataset	December 2005	Coriolis	Started but nothing yet distributed to DACs
21	Validate proper real-time QC checks using standard test dataset		Coriolis to coordinate with DACs	Not done need input from action 20
	<b>Delayed-Mode QC Actions</b>			
22	Dac to test the Merged WJO-BS method for DMQC		Volunteer Dacs : Coriolis	started
23	Peer review of the Dfiles available on Gdacs	March 2006	B King to coordinate	started

24	Provide with the DelayedMode QC manual a cookbook with a set of documented example that should help the DM operators to process consistently	January 2006-	A Wong to coordinate	Postponed after ADMT7th
25	Organize the second DM workshop	Mid 2006	AnnieWong et Brian King to coordinate	started
<b>Reference Dataset Actions</b>				
26	Argo director to provide to CCHDO list of PIs liable to provide recent CTD	Jan 2006	J Gould	Not done
27	Dac to make sure recent CTD transferred to CCHDO	ASAP	All Dacs	Not done
28	Coriolis to organize with CCHDO CTD transfer to provide a global reference database for ARGO	March 2006	J Swift and S Pouliquen	Started Coriolis received a cd from CCHDO and is planning the merging with WOD2005 end 2006 early 2007
<b>Data Problem Actions</b>				
29	Vertical coordinate of GTS profiles on the GDACs to be converted to pressure		Coriolis GDAC	done
30	Resolve "profile gap" problem	December 2005	CLS	done
31	On GTS implement conversion from pressure to depth	December 2005	CLS & KMA	Done at KMA Investigation started at CLS
32	Investigate and solve time differences between GTS and GDAC profiles	January 2006	AOML, JMA, INCOIS & KMA	Done at KMA  For JMA, Investigation has been made. No way to improve the situation at the DAC  Done for Incois  Done for AOML